

DESCRIPTION OF DEGREE PROGRAMME (admission year: 2019-2020)

1.

Title of the degree programme	National Code
Public Administration Master`s Degree Programme, Full-time study	6211LX076

2.

Official name of the awarding institution(s)	Language of instruction
Mykolas Romeris University	English, Lithuanian

3.

Kind of study	Cycle of studies	Level of qualification
University studies	II cycle	VII level

4.

Mode of study and length of programme in years	Length of the degree programme in ECTS credits	Student's workload	Contact work hours	Independent work hours
Full-time study 1,5 years	99	2673	406	2267

5.

Group of Study Fields	Field of the programme
Business and Public Management	Public Administration

6.

Degree and/or qualification awarded
Master of Public Administration

7.

Programme Director	Contact information
Prof. Dr. Vainius Smalskys	Valakupių g.5, Vilnius, Kab.: I-52, Tel.: (8 5) 274 0634, El. p. vainius@mruni.eu

8.

Accreditation organization	Period of reference
	2019.08.31

9.

Purpose of the programme
Aim of the study program is to prepare highly qualified public policy and public administration specialists, who could critically analyze and effectively solve public sector organization management, activity improvement and other questions, identify public policy problems, critically analyze human resource management, public sector economics, administrative law, e-government, social and demographic process, delivery of public services specifics and processes.

10.

Profile of the programme		
Study content: discipline(s)/subject area(s)	Orientation of the programme	Distinctive features
<p>Two thirds of the program consist of the public management and similar area subjects. Program emphasizes administration management and administration research theory and practice, public administration, comparative analysis, human resource management, organization theories, administrative accountability, ethic in public service, strategic management, management, public administration essentials, public service management, decision making theory, comparative analysis of civil service, information technologies in public administration, national strategic development, strategic planning, comparative public policy, new public management and state management reform studies.</p> <p>One third of the program consists of academic research and writing master thesis.</p>	<p>Program emphasizes applicable approach and is aimed at practical activities, expecting to prepare specialists for the work in Lithuanian public sector, Lithuanian civil service and nongovernmental organizations.</p>	<p>Program differs from other Mykolas Romeris university and other Lithuanian university similar study programs in a way that it provides a complex approach on management and administration extensive and expanding type of knowledge, that are essential for Lithuanian public sector specialists.</p>
Qualification requirements and regulations		
<p>According to the Description of the Lithuanian Qualifications Framework, level VII qualifications are acquired through graduate university (II cycle) studies.</p> <p>The qualification provides for complex activities consisting of different interrelated tasks which may cover several related areas of professional activities. That is the reason why the performance requires expert evaluation of the most recent knowledge in the close and more distanced areas of activities; discovery of new facts in applied research of the professional activity area, creative theoretical knowledge and application of the results of scientific research.</p> <p>The activities are performed independently, by way of setting prerogatives of an activity area, making independent decisions, which are oriented towards improvement and perfection of the activities. The activities imply managing the activities of other employees, thus qualifications of this level include abilities to independently carry out applied research, to provide consultations in an area of activities, to coordinate projects related to the upgrading of other individuals' qualifications and implementation of innovations, to analyse and present activity results.</p> <p>As the technological, management and organizational progress is witnessed in all areas of activities, the activities and their environment are subject to constant change, the changes are difficult to anticipate, the activities consist of volatile combinations of tasks. The activity change requires the ability to make innovative decisions based on research results, to assess alternative solutions and possible social and ethic consequences of the activities.</p>		

11.

Admission requirements	Specific arrangements for recognition of prior learning	Specific requirements for graduation
<p>All applicants are expected to have a bachelor degree and meet the admission for university criteria. Students that haven't taken strategic management, management, public administration essentials subjects, have to select these subjects and pass</p>	<p>We accept previous studies (formal and informal), if the content and extent of study subjects match.</p>	<p>To collect 90 ECTS credits also to prepare and defend master's final work (thesis)</p>

them in the first semester.

12.

Access to further studies

Access to the third cycle studies

13.

Occupational profiles of graduates with examples

The acquired qualification enables graduates of Public Administration to pursue a professional career as civil servants at different levels of ministerial, departmental, municipal institutions as well as other institutions of the public sector, as well as finding employment at managerial level at state or private enterprises.

14.

Teaching and learning methods	Assessment methods
<p>Lectures, seminars, organized on the basis of interactive and problem-based studies, group discussions, individual oral quiz, network learning method, and presentation methods.</p> <p>Individual academic activities, while getting Thesis done.</p>	<p>Students are graded according to the officially by MRU posted criteria, methods and procedures, using the 10 grade system.</p> <p>Study program is completed by defending Master Thesis.</p>

15.

Generic competences		Programme learning outcomes	
1.	Ability to continuously learn and develop capabilities to act in dynamically changing environment	1.1	Demonstrates actual public policy formulation and its implementation knowledge, current administrative capabilities and an aim to develop them, also knowledge about basic public administration theories, paradigms, current public administration modernization tendencies
		1.2	Is able to point out possible problems, their alternatives and solution methods, apply current social science (public administration as well) research methods
2.	Ability to lead, react to new situations and solve problems	2.1	Is able to integrate knowledge, implement innovations, initiate change, implement new ideas, practically solve concrete problem, analyze public policy formalization and implementation processes, apply current state and municipality level institution management and administration methods
		2.2	Is able to identify potential of public sector activities, lead them and their departments, encourage structural, functional, content related changes, compare civil service models EU wide and analyze their change tendencies

3.	Ability to express oneself in information space and communicate with all interest groups relevant for public sector activities	3.1	Is capable to analyze and evaluate public policy and its implementation
		3.2	Is capable to provide analytical conclusions, suggestions from the sphere of activity, base the communication and cooperation on the knowledge gained with interest groups and practical experience
4.	Ability to see own activity potential in public sector institutions and use them, implement modern management activity principles in various public sector institutions	4.1	Is able to apply current management principles in various public management areas, gains individual learning, analytical and generalization skills, needed for the development for activeness, leadership
		4.2	Is able to be initiative in public sector institutional activities, initiates changes and can lead them, can analyze and critically assess current management method adaptation in Lithuanian and other state public management
Subject specific competences		Programme learning outcomes	
5.	Ability to influence public management processes	5.1	Is capable to influence the current decisions, development processes, uses decision making, public service management, strategic planning knowledge
		5.2	Is capable to participate in actual decision making, provides argument based suggestions for the decisions

6.	Ability to think strategically and plan public management processes	6.1	Is able to foresee perspectives of public sector institutions, integration capabilities, provide argument based reasoning for the impact of demographic, social and political processes on state and public management institutions
		6.2	Is capable to analyze current situation and identify its change, institutional capabilities to influence situational change, participates while creating strategic plans, and uses strategic management knowledge, research capabilities
7.	Ability to prepare and implement projects, work with the information software, adapted for public sector	7.1	capable to participate while preparing projects and both their implementation according to the identified priorities, impact Lithuanian and international organization support arrangement for public sector
		7.2	Is capable to apply knowledge in the areas of information technologies and electronic public services, identify and analyze main electronic public service models, applied in public sector institutions
8.	Ability to influence the legal act preparation by giving suggestions to adequate institutions, ability to prepare legal acts in the area of public administration	8.1	Is able to apply legal acts, related to public sector institution regulations
		8.2	Is able to participate in legislative process, provides comparative analysis and management based suggestions, in cooperation with Lithuanian and foreign public sector institutions sektoriaus institucijomis

16. COURSE STRUCTURE DIAGRAM WITH CREDITS

Code	Course units	ECTS credits	Student's workload	Contact work hours	Independent work hours	Programme competences													
						Generic competences						Subject specific competences							
						1	2	3	4	5	6	7	8						
						Key learning outcomes													
						1.1	1.2	2.1	2.2	3.1	3.2	4.1	4.2	5.1	5.2	6.1	6.2	7.1	7.2
1st YEAR		60	1620	378	1242														
1 SEMESTER		30	810	218	592														
Compulsory course		30	810	218	592														
	Comparative Analysis of Public Administration	6	162	42	120	x		x	x		x								x
	Human Resource Management	6	162	42	120			x	x		x	x							
	Politics of Reforms	6	162	42	120			x	x							x			
	Research Methodology	6	162	50	112		x				x					x			
	Theory of Project Management	6	162	42	120												x		
2 SEMESTER		30	810	160	650														
Compulsory course		24	648	126	522														
	Comparative Civil Service	6	162	42	120		x		x									x	x
	Master Thesis	6	162	0	162	x	x	x	x								x		
	Public Service Management	6	162	42	120								x					x	
	Strategic Marketing in Public Sector	6	162	42	120						x		x						
Optional course		6	162	34	128														
	Coaching Practice and Theory	6	162	34	128			x											
	Ethics in Public Administration	6	162	34	128			x											
	Strategic Decision Making	6	162	34	128					x									

2nd YEAR		30	810	42	768															
3 SEMESTER		30	810	42	768															
Compulsory course		30	810	42	768															
	Comparative Public Policy	6	162	42	120					x	x					x	x			
	Master Thesis	24	648	0	648	x	x	x	x								x			
